

## **WEST (INNER) AREA COMMITTEE**

**TUESDAY, 22ND JUNE, 2010**

**PRESENT:** Councillor J Harper in the Chair  
Councillors <sup>1</sup> T Hanley and A Lowe

Co-optees Hazel Boutle, Armley Forum  
Eric Bowes, Armley Forum  
Stephen McBarron, Bramley and  
Stanningley Community Forum

### **1 Election of Chair 2010/11**

The Chief Democratic Services Officer submitted a report outlining the arrangements for the annual election of the Chair of the Area Committee.

In accordance with the agreed procedure, the Chief Democratic Services Officer reported that a nomination for the position of Chair had been received on behalf of Councillor J Harper and those Elected Members present at the West Inner Area Committee meeting were asked to take a formal vote.

**RESOLVED** - That following an overall majority of votes cast by those Elected Members present at the meeting eligible to vote, Councillor J Harper be elected as Chair of the West (Inner) Area Committee for the Municipal Year 2010/11.

### **2 Chair's Opening Remarks**

The Chair welcomed everyone to the first meeting of the West (Inner) Area Committee for the 2010/2011 municipal year.

She informed the meeting that Councillor D Atkinson was currently in hospital and it was agreed that the Acting West North West Area Manager would write a letter, on behalf of the Area Committee, conveying their best wishes to her for a speedy recovery.

### **3 Declaration of Interests**

The following personal declarations were made:-

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<sup>1</sup> Cllr Hanley was absent at the commencement of the meeting (causing the meeting to be inquorate for a short while), all recommendations of the Committee were subsequently confirmed as resolutions when the meeting became quorate.

- Councillor A Lowe in her capacity as a Member of the Credit Union (Agenda Item 12) (Minute 10 refers)
- Councillor J Harper in her capacity as a Member on Plans Panel (West) (Agenda Item 13) (Minute 12 refers)

#### **4 Apologies for Absence**

Apologies for absence were received on behalf of Councillor D Atkinson and J Mc Kenna.

#### **5 Open Forum**

The Chair gave notice that in accordance with the Area Committee Procedure Rules, there was provision for an Open Forum session of up to 10 minutes at each ordinary meeting of an Area Committee in order to allow members of the public an opportunity to ask questions or to make representations on any matter which fell within the remit of the Area Committee.

There were no issues raised on this occasion.

#### **6 Minutes of the Previous Meeting**

**RECOMMENDED** - That the minutes of the meeting held on 14<sup>th</sup> April 2010 be approved as a correct record.

#### **7 Matters Arising from the Minutes**

##### a) Open Forum (Minute 90 refers)

Clare Wiggins, Area Management Officer informed the meeting that in respect of The Cowie, the Community Environment Officer had now visited the site which had resulted in the area being cleaned. However, persistent fly-tipping remained on this site which was being closely monitored.

In relation to Rodley Park, a dialogue was continuing on this issue between Councillor T Hanley and the Parks Department.

##### b) Children's Services – Area Committee Performance Report (Minute 93 refers)

Clare Wiggins, Area Management Officer informed the meeting that Head teachers of local schools would be invited to attend the October Area Committee to discuss performance statistics and other matters in relation to the areas primary and secondary schools.

#### **8 Minutes - Community Forum Meetings**

A copy of the minutes of the Armley Community Forum meetings held on 20<sup>th</sup> April 2010 and 18<sup>th</sup> May 2010, together with the minutes of the Bramley and Stanningley Community Forum meetings held on 25<sup>th</sup> March 2010 and 20<sup>th</sup> May 2010 were also attached for Members' information.

**RECOMMENDED –**

a) That the minutes of the Armley Community Forum meetings held on 20<sup>th</sup> April 2010 and 18<sup>th</sup> May 2010, together with the minutes of the Bramley and Stanningley Community Forum meetings held on 25<sup>th</sup> March 2010 and 20<sup>th</sup> May 2010 be received and noted.

b) That the Acting West North West Area Manger be requested to write a letter, on behalf of the Area Committee, to Stephen Longley and Morgan Pugh, thanking them for their past services as Co-optees on the Area Committee.

**9 Appointment of Co-optees 2010/11**

The Director of Environment and Neighbourhoods submitted a report which sought approval for the annual appointment of Co-opted Members to the West (Inner) Area Committee, in accordance with Article 10 of the Constitution, which states that there was provision for the Area Committee to appoint up to five non-voting co-opted members to support the Area Committee.

**RECOMMENDED -** That Hazel Boutle and Eric Bowes (Armley Forum) and Stephen McBarron and Roland Cross (Bramley & Stanningley Forum) be appointed as non-voting co-opted members on the West (Inner) Area Committee for the 2010/2011 municipal year.

**10 Wellbeing Fund 2010/11 - Update Report**

The Director of Environment and Neighbourhoods submitted a report providing Members with details of the amount of well-being capital and revenue funding available for the financial year 2010/2011, an update on the commitments already made and comment on any of the new applications received to date.

Appended to the report were copies of the following documents for the information/comment of the meeting:-

- Breakdown of Revenue Spend (Appendix 1 refers)
- Project Summary – CCTV –Broadleas Roundabout (Appendix 2 refers)
- Project Summary – New Wortley Temporary Community Garden (Appendix 3 refers)
- Project Summary – Armley Branch Sustainability (Appendix 4 refers)
- Project Summary – Breeze Friday Night Project (Appendix 5 refers)
- Project Summary – Dispersal Order Edinburghs (Appendix 6 refers)
- Project Summary – Armley Christmas Lights Event (Appendix 7 refers)

Clare Wiggins, Area Management Officer presented the report and responded to Members' questions and comments.

At the request of West North West Area Management, a number of officers/case workers were in attendance to provide the Area Committee with background detail on their respective projects.

**RESOLVED-**

- a) That the contents of the report and appendices be noted.
- b) That this Committee notes the financial breakdown of the Well-being Budget revenue spend for 2010/11 as outlined in Appendix 1 of the report.
- c) That the following requests for funding for revenue and capital allocations and be dealt with as follows:-

<u>Project Name</u>	<u>Decision</u>
CCTV – Broadlees Roundabout	Deferred until 8 <sup>th</sup> September 2010 meeting and, in the interim period, authority be given for officers to proceed with the required planning application
New Wortley Temporary Community Garden	Approved £1,200
Armley Branch Sustainability	Approved £10,000
Breeze Friday Night Project	Approved £7,000 with a report back on progress in six months time and for a dialogue to be undertaken between the Acting West North West Area Manager and the Executive Member (Leisure) with regards to the funding criteria
Dispersal Order Edinburghs	Approved £4,809
Armley Christmas Lights Event	Approved £2,000

- d) That the Acting West North West Area Manager be requested to investigate the current position in relation to two outstanding small grant applications, namely Armley Fun Day and Armley Common Rights Trust Hanging Baskets, with a report back at the next meeting on 8<sup>th</sup> September 2010.

## **11 Community Safety Report**

The West North West Leeds Area Manager submitted a report on Community Safety issues in Inner West Leeds.

Police Inspector Bownass presented the report and provided the meeting with an update on Community Safety issues and crime trends in Inner West Leeds since the last Area Committee meeting.

In addition to the presentation, Gill Hunter, Area Community Safety Co-ordinator, Environment and Neighbourhoods also gave an update on current issues.

The Chair thanked Inspector Bownass and Gill Hunter for their attendance.

**RESOLVED-** That the contents of the report and the update provided by the West Yorkshire Police be noted and welcomed.

## **12 Area Manager's Report**

The Director of Environment and Neighbourhoods submitted a report informing Members of progress against the Leeds Strategic Plan on a number of projects in the West Inner Leeds area, as determined by the Area Delivery Plan 2009-11.

Appended to the report were copies of the following documents for the information/comment of the meeting:-

- Bringing Armley Together dated 9<sup>th</sup> March 2010
- Scrutiny Statement – Youth Service Surveys – Scrutiny Board (Children's Services) – April 2010

Jason Singh, Acting West North West Area Manager, Clare Wiggins, Area Management Officer and Nigel Conder, Armley and Pudsey Town Centre Manager presented the report and responded to Members' queries and comments.

At the request of the Chair, Suzane Wainwright, Senior Youth Officer, Learning and Leisure provided the meeting with background detail in relation to the Scrutiny Statement on Youth Service Surveys.

In summary, specific reference was made to the following issues:-

- the need for a detailed report on the West Leeds Enterprise Centre (LEGI) covering such issues as monies spent to date, jobs created, companies formed etc to be submitted to the next meeting in September 2010
- the need for clarification in relation to the 10 year maintenance costs in respect of Armley Moor with a report back at the next meeting in September 2010

**RESOLVED-**

- a) That the contents of the report and appendices be noted.
- b) That the Acting West North West Area Manager be requested to commission a detailed report on the West Leeds Enterprise Centre (LEGI) for discussion at the next meeting on 8<sup>th</sup> September 2010.
- c) That the Acting West North West Area Manager be requested to investigate the current position with Parks and Countryside in relation to the 10 year maintenance costs in respect of Armley Moor with a report back at the next meeting on 8<sup>th</sup> September 2010.

**13 Inner West Area Delivery Plan 2009/10 - Update Report - Quarters 3 and 4**

The Director of Environment and Neighbourhoods submitted a report informing Members of progress to date for the second two quarters of the Area Delivery Plan (ADP) 2009-10.

Appended to the report was a copy of the Inner West Area Committee – Area Delivery Plan 2008/11 for the information/comment of the meeting.

Clare Wiggins, Area Management Officer, presented the report and responded to Members' queries and comments.

**RESOLVED-**

- a) That the contents of the report and appendices be noted.
- b) That this Committee notes and welcomes the progress in relation to the Inner West Area Delivery Plan 2008-2011.

**14 Priority Neighbourhood Areas - Update**

The Acting West North West Area Manager submitted a report providing the meeting with an update on progress, and achievements to date that have occurred in the Inner West's Priority Neighbourhood Areas (also known as Local Area Management Plans – LAMPS)

The report also outlined the next steps for each of the partnerships.

Jason Singh, Acting West North West Area Manger presented the report and responded to Members' queries and comments.

**RESOLVED-**

- a) That the contents of the report be noted.
- b) That this Committee notes the progress and next steps of the three LAMP areas as outlined in the report.

**15 Area Committee Roles 2010/11**

The Director of Environment and Neighbourhoods submitted a report on Area Committee roles for 2010/11.

Appended to the report was a summary of the functions to be rolled forward to 2010/11 for the information/comment of the meeting.

Jason Singh, Acting West North West Area Manager presented the report and responded to Members' queries and comments.

The Chair made specific reference to advertising on lampposts and reaffirmed her view that such measures were not necessary within the Armley area.

**RESOLVED –** That the contents of the report and appendices be noted.

**16 Appointments to Outside Bodies 2010/11**

The Chief Democratic Services Officer submitted a report outlining the Committee's role in relation to its Elected Member appointments to the community and local engagement category appointments to outside bodies which had been delegated to the Area Committee to decide.

Appended to the report were copies of the following documents for the information/comment of the meeting:-

- Appointments to Outside Bodies Procedure Rules (Appendix 1 refers)
- Area Committee Appointments to Outside Bodies Schedule (West Inner) (Appendix 2 refers)

Arising from discussions, clarification was sought on whether or not Bramley Sure Start had now been officially wound up as an organisation.

Stuart Robinson, Governance Services responded and agreed to investigate this matter further with a report back on progress at the next meeting in September 2010.

**RESOLVED:-**

- (a) That the contents of the report and appendices be noted.
- (b) That in respect of the Outside Body schedule, approval be given to the following appointments being made for the Municipal Year 2010/11:-

ALMO West Inner Area Panel

Councillor J Harper  
Councillor N Taggart

Bramley Sure Start	Councillor N Taggart Mr S McBarron
West North West Divisional Community Safety Partnership	Councillor J McKenna
Children Leeds West Partnership	Councillor A Lowe
West North West Health and Social Care Partnership	Councillor A Lowe
West North West Education, Employment, Enterprise and Training Partnership	Councillor T Hanley

- (c) That in relation to the ALMO West Inner Area Panel, Governance Services be requested to supply Councillor J Harper with a list of Panel Meetings for 2010/11.
- (d) That in relation to Bramley Sure Start, Governance Services be requested to make further enquiries on whether or not this outside body had now been officially wound up with a report back on progress at the next meeting on 8<sup>th</sup> September 2010.

#### **17 CCTV Report - West Inner Area**

The Director of Environment and Neighbourhoods submitted a report on the Community Safety CCTV service in relation to the North West (Outer) area.

Appended to the report was a copy of a document that provided Members with a financial breakdown and a summary of incidents reported to the West (Inner) Area Committee for the information/comment of the meeting.

Jason Singh, Acting West North West Area Manager presented the report and responded to Members' queries and comments.

Appended to the report were copies of the following documents for the information/comment of the meeting:-

- Financial Cost breakdown for West (Inner) Area Committee (Appendix 1 refers)
- Summary of incidents reported in the West (Inner) Area Committee (Appendix 2 refers)

**RESOLVED** - That the contents of the report and appendices be noted and welcomed.



## **18 Dog Control Orders**

The Director of Environment and Neighbourhoods submitted a report regarding the Council's proposals to introduce Dog Control Orders in the City.

Stacey Campbell, Service Manger, Environment and Neighbourhoods presented the report and responded to Members' queries and comments.

In summary, specific reference was made to the following issues:-

- clarification of the total number of people engaged in the Dog Warden Service
- a request for the Service Manager to attend a future meeting of the Armley Forum to talk about Dog Control Orders

### **RESOLVED –**

- a) That the contents of the report be noted and welcomed.
- b) That Clare Wiggins, Area Management Officer be requested to e mail the date and time of the next Armley Forum meeting to the Service Manager, Environment and Neighbourhoods.

## **19 Dates, Times and Venues of Future Meetings**

a) That the following arrangements be noted:-

Wednesday 8<sup>th</sup> September 2010, 17.00, venue t.b.c.

Wednesday 20<sup>th</sup> October 2010, 17.00, Stanningley Rugby Club

Wednesday 15<sup>th</sup> December 2010, 16.00, venue t.b.c.

Wednesday 16<sup>th</sup> February 2011, 17.00, Stanningley Rugby Club

Tuesday 5<sup>th</sup> April 2011, 17.30, venue t.b.c.

b) That Governance Services be requested to e mail those Members of the Committee who were not present at today's meeting with a view to notifying them of the revised commencement time of 15<sup>th</sup> December 2010 meeting.

(The meeting concluded at 7.00pm)